



**ILLINOIS STATE
BAR ASSOCIATION**

**Board of Governor Meeting
March 10, 2017**

**Action Agenda Item #5A
Budget & Audit
Financial Statements**

**ILLINOIS STATE BAR ASSOCIATION
OPERATING STATEMENT AND BUDGET FOR
THE PERIOD OF JULY 1, 2016 THRU JANUARY 31, 2017**

	ACTUAL JAN 2017	BUDGET JAN 2017	BUDGET DIFFERENCE	BUDGET 2016/2017
1 Income	\$7,981,123	\$8,338,230	(\$357,107)	\$8,982,263
Expenses:				
2 Administrative	\$3,177,107	\$3,784,471	\$607,364	\$6,434,668
3 Publications	145,761	167,638	21,877	285,950
4 General Meetings and Travel	237,972	255,671	17,699	443,500
5 Program Expenses	266,995	381,719	114,724	759,772
6 Committee Expenses	66,244	94,263	28,019	171,800
7 Section Expense	117,768	153,318	35,550	316,250
TOTAL EXPENSE	\$4,011,847	\$4,837,080	\$825,233	\$8,411,940
Extra Budgetary Authorizations:	0	0	0	0
Net Operating Surplus (Deficit)	\$3,969,276	\$3,501,150	\$468,126	\$570,323
* Less Accrual Adjustment	(\$2,864,168)			
Market Gain (Loss) on Long-Term Investments	\$238,006			
Net Surplus (Deficit)	\$1,343,114			

*Accrual Adjustment -
Membership Dues, Campaign and section fees/12 months x 5 remaining months to recognize income

	ACTUAL JAN 2017	BUDGET JAN 2017	BUDGET DIFFERENCE	BUDGET 2016/2017
<u>INCOME</u>				
1 Membership Dues	\$6,234,350	\$6,579,901	(\$345,551)	\$6,664,883
2 Membership Campaign	155,520	108,280	47,240	108,280
3 Section Fees	484,133	497,183	(13,050)	510,000
4 IBJ Advertising	129,173	163,803	(34,630)	276,000
5 IBJ Subscriptions	4,190	3,500	690	6,000
6 Newsletter Advertising	18,518	24,895	(6,377)	40,000
7 Internet Advertising	30,853	26,250	4,603	45,000
8 Ill. Compiled Statutes	0	0	0	21,000
9 Ill. Courts Bulletin	5,940	5,177	763	10,000
10 Book Publications	70,079	74,430	(4,351)	110,000
11 ILBarDocs	39,102	37,683	1,419	64,600
12 Income from Investments	81,067	75,833	5,234	130,000
13 Lawyer Referral Fees	37,734	37,734	0	65,000
14 Public Info Material	534	409	125	2,000
15 Bank of America Royalties Program	13,146	57,500	(44,354)	57,500
16 Other Program Royalties	85,243	67,083	18,160	115,000
17 Other Income	4,828	3,000	1,828	3,000
18 CRO Rental Income Suite 950	2,975	1,750	1,225	3,000
19 Commercial Mailing Labels	4,874	5,736	(862)	10,000
20 CLE Live Programs	161,315	145,833	15,482	250,000
21 CLE Electronic Sales	72,557	72,917	(360)	125,000
22 Fastcase Contribution from ISBA Mutual Insurance	90,000	90,000	0	90,000
23 Solo Small Firm Conference	16,307	23,333	(7,026)	40,000
24 Fred Lane's Programs	18,685	16,000	2,685	16,000
25 Free CLE Sponsorship from ISBA Mutual Insurance	220,000	220,000	0	220,000
TOTAL	<u>\$7,981,123</u>	<u>\$8,338,230</u>	<u>(\$357,107)</u>	<u>\$8,982,263</u>

	ACTUAL JAN 2017	BUDGET JAN 2017	BUDGET DIFFERENCE	BUDGET 2016/2017
<u>ADMINISTRATIVE EXPENSES</u>				
26 Staff Salaries	\$1,581,070	\$1,994,417	\$413,347	\$3,419,000
27 Payroll Taxes	107,875	160,417	52,542	275,000
28 Indirect Payroll	322,004	439,250	117,246	753,000
29 Postage and Express	74,597	105,000	30,403	180,000
30 IT/Data Processing	114,838	93,333	(21,505)	160,000
31 Telephone	18,200	17,500	(700)	30,000
32 Staff Travel	55,483	65,333	9,850	112,000
33 General Office Machines	8,386	9,333	947	16,000
34 Paper and Envelopes	15,139	26,250	11,111	45,000
35 Utilities	56,839	70,293	13,454	112,000
36 Building Maintenance	44,354	30,333	(14,021)	52,000
37 Amortization & Depreciation	289,431	289,431	0	496,168
38 Pressroom	43,916	30,917	(12,999)	53,000
39 Mailroom	10,927	14,583	3,656	25,000
40 Insurance	55,474	54,951	(523)	80,000
41 Office Exp., Supplies, Library	20,825	23,333	2,508	40,000
42 Credit Card and Bank Serv. Charge	66,842	64,420	(2,422)	95,000
43 Election Expenses	10,615	13,125	2,510	22,500
44 Bar Center Taxes	26,085	26,085	0	52,000
45 Auditors	31,150	31,000	(150)	31,000
46 Legal Service	2,923	3,500	577	6,000
47 Chicago Office Expense	220,134	221,667	1,533	380,000
TOTAL	<u>\$3,177,107</u>	<u>\$3,784,471</u>	<u>\$607,364</u>	<u>\$6,434,668</u>

	ACTUAL JAN 2017	BUDGET JAN 2017	BUDGET DIFFERENCE	BUDGET 2016/2017
<u>PUBLICATIONS</u>				
48 Bar Journal	\$89,543	\$99,167	\$9,624	\$170,000
49 Unrelated Income Tax	5,488	20,417	14,929	35,000
50 E-Clips	20,754	18,083	(2,671)	31,000
51 Book Publications	21,013	18,083	(2,930)	31,000
52 ILBarDocs	8,963	9,888	925	16,950
53 Graphic Design Enhancements	0	1,000	1,000	1,000
54 Communication Branding Update	0	1,000	1,000	1,000
TOTAL	<u>\$145,761</u>	<u>\$167,638</u>	<u>\$21,877</u>	<u>\$285,950</u>
<u>GENERAL MEETINGS and TRAVEL</u>				
55 Officers and Board	\$53,582	\$77,024	\$23,442	\$150,000
56 Officer Stipends	17,500	17,500	0	30,000
57 ABA Meetings	28,722	25,000	(3,722)	50,000
58 Annual Meeting	4,065	4,065	0	40,000
59 Midyear Meeting	74,265	75,500	1,235	75,500
60 Other	0	500	500	1,000
61 Admission Ceremonies	4,201	2,758	(1,443)	8,000
62 Assembly	50,415	49,324	(1,091)	85,000
63 Distinguished Counsellor Ceremony	5,222	4,000	(1,222)	4,000
TOTAL	<u>\$237,972</u>	<u>\$255,671</u>	<u>\$17,699</u>	<u>\$443,500</u>

PROGRAM EXPENSES	ACTUAL JAN 2017	BUDGET JAN 2017	BUDGET DIFFERENCE	BUDGET 2016/2017
64 Academy of Illinois Lawyers	\$2,866	\$0	(\$2,866)	\$0
65 Affiliated Bar Association Grants	0	1,552	1,552	5,000
66 Allerton House Conference	0	1,000	1,000	1,000
67 Celebrating the Profession Lunch	0	2,500	2,500	2,500
68 Cook County Luncheon	0	2,000	2,000	2,000
69 CLE Live Program Expense	84,058	113,750	29,692	195,000
70 CLE Electronic Program Expense	72,297	72,917	620	125,000
71 ISBA Website and Internet Services	3,413	15,768	12,355	30,000
72 Judicial Evaluations Cook	0	0	0	0
73 Law Practice Management	19,365	35,718	16,353	61,230
74 Judicial Evaluations Downstate	25	0	(25)	4,000
75 Law School Programs	530	2,933	2,403	5,000
76 Lawyer Referral Service	1,187	13,659	12,472	20,000
77 LRE Mock Trial	0	0	0	1,000
78 Legislation Other	28,477	29,318	841	54,000
79 Membership & Marketing	19,061	40,410	21,349	65,542
80 Marketing & Comm. Programming	44	2,453	2,409	7,500
81 Membership Publications	416	10,000	9,584	10,000
82 Membership Advertising	6,000	13,590	7,590	15,000
83 Fastcase Online Caselaw	0	0	0	94,500
84 Public Relations Other	5,261	4,875	(386)	8,500
85 Solo and Small Firm Conference	18,232	13,383	(4,849)	40,000
86 Unauthorized Practice of Law	25	0	(25)	2,000
87 Young Lawyers Division	5,738	5,893	155	11,000
TOTAL	<u>\$266,995</u>	<u>\$381,719</u>	<u>\$114,724</u>	<u>\$759,772</u>

COMMITTEE EXPENSES	ACTUAL JAN 2017	BUDGET JAN 2017	BUDGET DIFFERENCE	BUDGET 2016/2017
88 AR & DC Committee	\$2,780	\$2,780	\$0	\$4,500
89 Bar Services and Activities	2,000	3,666	1,666	9,000
90 Budget & Audit	20	20	0	1,000
91 CLE Programs Committee	4,696	8,063	3,367	13,000
92 Corrections and Sentencing	3,617	3,656	39	9,000
93 Delivery of Legal Services	1,474	3,919	2,445	5,500
94 Disability Law Committee	4,404	4,375	(29)	7,500
95 Ed., Admission & Competence	3,658	2,917	(741)	5,000
96 Government Lawyers Committee	1,333	2,056	723	5,000
97 IBJ Editorial Board	2,365	2,550	185	5,000
98 Investment Committee	195	248	53	750
99 J. A. Polls Committee	4,222	4,667	445	8,000
100 Judicial Evaluations-Outside Cook	7,228	8,750	1,522	15,000
101 Judicial Evaluations-Cook	826	826	0	0
102 Law Office Management and Economic:	1,106	2,078	972	6,000
103 Law School Committee	519	4,583	4,064	5,000
104 Law Related Education for the Public	1,256	1,716	460	6,500
105 Legal Technology	2,074	3,740	1,666	6,000
106 Legislation Committee	458	458	0	2,500
107 Marketing & Communications	2,254	2,254	0	7,500
108 Mentoring Committee	0	0	0	1,000
109 Military Affairs	1,563	1,167	(396)	2,000
110 Racial & Ethnic Minorities and the Law	1,145	1,750	605	3,000
111 Other Committee Expense	1,744	1,750	6	3,000
112 Professional Conduct	1,043	1,577	534	4,000

	ACTUAL JAN 2017	BUDGET JAN 2017	BUDGET DIFFERENCE	BUDGET 2016/2017
<u>COMMITTEE EXP. CONTINUED</u>				
113 Scope & Correlation	345	345	0	500
114 Sexual Orientation & Gender Identity	919	3,382	2,463	8,000
115 Tone and Conduct Committee	0	50	50	50
116 Women and the Law Committee	2,479	3,922	1,443	5,000
117 Unauthorized Practice of Law	1,163	1,998	835	3,500
118 Diversity Leadership Council	845	3,500	2,655	6,000
119 Diversity Reception	8,498	8,000	(498)	8,000
120 Comt. on Solo Small Firm Conf.	6	875	869	1,500
121 Task Force on Legal Education	0	0	0	0
122 SC Law School Dean Council/Forum	9	2,625	2,616	4,500
TOTAL COMMITTEE EXPENSES	<u>\$66,244</u>	<u>\$94,263</u>	<u>\$28,019</u>	<u>\$171,800</u>

	ACTUAL JAN 2017	BUDGET JAN 2017	BUDGET DIFFERENCE	BUDGET 2016/2017
<u>SECTION EXPENSES</u>				
123 Administrative Law	\$2,090	\$3,208	\$1,118	\$5,500
124 Agricultural Law	6,947	7,099	152	14,000
125 Alternative Dispute Resolution	3,169	3,408	239	9,000
126 Animal Law	1,344	2,156	812	4,500
127 Antitrust & Unfair Competition Law	0	43	43	1,500
128 Bench & Bar	2,478	4,494	2,016	8,000
129 Bus. Advice & Fin. Planning	3,594	4,727	1,133	6,000
130 Business & Securities Law	2,004	2,004	0	5,000
131 Child Law	1,195	2,899	1,704	5,000
132 Civil Practice & Procedure	3,164	3,164	0	5,500
133 Commercial Banking & Bankruptcy	5,593	5,250	(343)	9,000
134 Construction Law	721	3,059	2,338	5,500
135 Corporate Law Department	1,047	2,683	1,636	5,000
136 Criminal Justice	4,703	5,366	663	12,000
137 Education Law	1,026	1,920	894	5,000
138 Elder Law	7,793	6,417	(1,376)	11,000
139 Employee Benefits	425	425	0	2,500
140 Energy, Utilities, Telecommunications, and Transportation	1,322	875	(447)	1,500
141 Environmental Law	1,391	2,786	1,395	4,000
142 Family Law	7,714	12,197	4,483	25,000
143 Federal Practice	2,228	2,658	430	5,500
144 Federal Taxation	1,633	2,333	700	4,000
145 General Practice SSF	6,549	6,549	0	12,000
146 Health Care	4,908	6,238	1,330	12,000
147 Human Rights	1,238	2,708	1,470	6,500
148 Insurance Law	682	1,856	1,174	3,500

	ACTUAL JAN 2017	BUDGET JAN 2017	BUDGET DIFFERENCE	BUDGET 2016/2017
<u>SECTION EXP. CONTINUED</u>				
149 Intellectual Property	\$3,568	\$1,872	(\$1,696)	\$4,000
150 International & Immigration Law	351	858	507	3,000
151 Labor and Employment Law	2,179	3,641	1,462	8,000
152 Local Government	3,673	5,676	2,003	9,500
153 Mental Health	5,011	6,650	1,639	13,000
154 Mineral Law	4,295	3,208	(1,087)	5,500
155 Other	0	0	0	0
156 Real Estate Law	2,478	7,620	5,142	14,000
157 Senior Lawyers	3,130	3,130	0	8,000
158 State and Local Taxation	1,207	2,888	1,681	7,000
159 Tort Law	2,645	4,537	1,892	13,000
160 Traffic Laws and Courts	2,334	2,886	552	7,250
161 Trusts and Estates	5,845	5,845	0	12,500
162 Workers' Compensation	2,471	4,362	1,891	10,000
163 Young Lawyers Council	3,558	3,558	0	10,000
164 New Lawyer Forum	65	65	0	3,500
TOTAL SECTION EXPENSE	<u>\$117,768</u>	<u>\$153,318</u>	<u>\$35,550</u>	<u>\$316,250</u>

ILLINOIS STATE BAR ASSOCIATION
COMPARATIVE BALANCE SHEET

	Jan. 31, 2017	Jan. 31, 2016
Current Assets:		
Cash and Petty Cash	\$322,468	\$80,093
Certificates of Deposit	1,989,000	1,494,000
Money Market Investments	260,163	646,522
Accounts Receivable	179,555	102,920
Prepaid Expenses & Other Assets	169,095	174,919
Total Current Assets	<u>\$2,920,281</u>	<u>\$2,498,454</u>
Long Term Assets:		
Investments	\$5,208,838	\$4,566,666
Fixed Assets:		
Cost (Net of Depreciation)	\$3,989,041	\$3,013,411
Total Assets	<u><u>\$12,118,160</u></u>	<u><u>\$10,078,531</u></u>
Current Liabilities:		
Accounts Payable	\$508,176	\$385,589
ICB & LRS Deferred Income	13,408	16,627
Dues & Section Deferred Income	29,175	20,736
Other Deferred Income	79,563	64,339
Deferred Rent	395,295	405,330
Total Current Liability	<u>\$1,025,617</u>	<u>\$892,621</u>
Designated Fund Balance		
Building Expansion Fund	\$1,448,924	1,448,924
Building Maintenance Fund	20,451	20,451
General Contingency Fund	858,700	858,700
Total Designated Fund Balance	<u>\$2,328,075</u>	<u>\$2,328,075</u>
Undesignated Fund Balance	\$8,764,468	6,857,835
Total Liabilities and Fund Balance	<u><u>\$12,118,160</u></u>	<u><u>\$10,078,531</u></u>